



(850)776-5939

[www.creativehalls.com](http://www.creativehalls.com)

4370 Underwood Ct

Gulf Breeze, FL 32563

## ***Service Contract***

### ***Quotes***

All jobs done by Creative Halls begin with a written quote, which we will both sign. There is no charge for our initial consultation or written quote. The quote is good for 90 days.

### ***Set up Fees***

Creative Halls never charges "set up fees". Our advertised, given, or listed prices are the price we charge prior to taxes.

### ***Deposit***

Prior to beginning any work for you, we will collect a non-refundable deposit of 50% down, and the remaining 50% plus tax is due upon delivery of your product.

### ***Taxes***

Unless you will be re-selling the products that I make or design you will be required to pay all applicable sales tax, whether you have a re-sale number or not.

### ***Proofing***

Proofing is the stage where you look over your art, designs, or documents for typos, misspellings, incorrect address or contact data, inconsistencies, or any other problems that will render your product unwanted or unusable to you. Once you have "Proofed" your product you'll be expected to sign the proof, giving your OK to go on to press with it. If the final product comes back incorrect and it is identical to the proof that you signed, then Creative Halls cannot be held accountable for the mistakes. If it is different than the proof you signed, then we will re-print your job at our cost.

### ***Revisions***

All quotes come standard with (2) revision stages. If after 2 revision stages you decide that you want to go another direction with the art, or still do not like what we have come up with, then we can discuss what our future options are. Some people have a vision in their mind, and when they see it, they don't like it anymore. There's nothing wrong with that, but we still need to be paid for our time. Maybe we need to just start over, or go in a completely other direction, but we can't change the entire project, one revision at a time.

### ***Payment***

Creative Halls currently accepts Cash or Check (Made out to Peggy Hall) We don't have any terms other than what's listed in this document.

***Thank You for your business!***

Signed \_\_\_\_\_ Business \_\_\_\_\_

Date: \_\_\_\_\_ Fax to: (850) 677-9998 \*Call Prior to faxing